

**CLAY COMMUNITY SCHOOLS  
REGULAR SESSION SCHOOL BOARD MEETING  
Thursday, October 12, 2023  
7:00 P.M.**

Notice is hereby given that the Clay Community Schools Board of Trustees will meet in regular session on Thursday, October 12, 2023, at 7:00 p.m. in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

*This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*

**AGENDA**

- I. Call to Order
- II. Comments from Patrons
- III. Consent Agenda
  - A. Claims
  - B. Board Meetings
  - C. Field Trips
  - D. Personnel
- IV. Old Business
  - A. Teaching Evaluation Handbook Revisions – Second Reading
  - B. CCS Expulsion Handbook Revisions – Second Reading
  - C. Classified Handbook Revisions – Second Reading
  - D. Classified Administrative Personnel Handbook Revisions – Second Reading
  - E. Bus Driver Handbook Revisions – Second Reading
  - F. Administrator Handbook Revisions – Second Reading
- V. Superintendent's Report
- VI. New Business
  - A. School Update
  - B. Neola Policy Updates – First Reading *See attachment*
  - C. Adoption of 2024 Budget, Capital Projects Plan, and School Bus Replacement Plan
  - D. 2024-25 CCS School Calendar
  - E. Summer of Learning Grant Request
  - F. Duke Energy Foundation Grant
  - G. Supplemental Payment Resolution
  - H. Consideration to Approve Settlement Agreement and Release
  - I. Request to contract Jeff Fritz as a School Safety Consultant
  - J. Request to Submit Grant Applications

**VII. Board Member Comments**

**VIII. Future Agenda Items**

**IX. Adjournment**

The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the secretary with the School Corporation's administrative office at (812) 443-4461, ext. 1808.

**B. Neola Policy Updates – First Reading – Attachment**

***1521/3121/4121 – Personal Background Checks, References, and Mandatory Reporting***

***2221 – Mandatory Curriculum***

***2414 – Reproductive Health and Family Planning and Human Sexuality***

***2416 – Student Privacy and Parental Access to Information***

***2510 – Adoption of Curricular Materials***

***2520 – Selection of Curricular Materials, School Library Materials, and Equipment***

***3120.02 – Adjunct Teachers***

***3220.01 – Teacher Appreciation Grants***

***5710 – Student Complaints***

***5720 – Student Activism***

***6152 – Student Fees and Charges***

***9130 – Public Complaints and Concerns***

***9700 – Relations with Special Interest Groups***

**BOARD MEETING ITEMS 10/12/2023**

**I. Call to Order – Pledge and Prayer**

**II. Consent Agenda**

**A. Claims**

Claims will be sent under separate cover, and approval is recommended.

**B. Board Meetings**

Enclosed are the school board minutes for the following meetings, and approval is recommended:

Special Session 2024 Budget Hearing: Thursday, September 14, 2023

Special Session Collective Bargaining Public Hearing: Thursday, September 14, 2023

Regular Session: Thursday, September 14, 2023

Green Reference Page \_\_\_\_\_

**C. Field Trips**

None

**D. Personnel**

Enclosed are the personnel items, and approval is recommended.

Pink Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**III. Comments from Patrons**

**IV. Old Business**

**A. Teaching Evaluation Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the teaching evaluation handbook. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

Tan Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**B. CCS Expulsion Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the CCS expulsion handbook, Form 16A, and Form CCS2. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

Tan Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**C. Classified Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the classified handbook. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

Tan Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**D. Classified Administrative Personnel Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the classified administrative personnel handbook. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

Tan Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**E. Bus Driver Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the bus driver handbook. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

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Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**F. Administrator Handbook Revisions – Second Reading**

Included in the board packet is information regarding proposed revisions to the administrator handbook. The handbook revisions were presented as a first reading at the October 5 special session. Your approval of the revised handbook is recommended.

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Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**V. Superintendent’s Report**

**VI. New Business**

**A. School Update**

Throughout the 2023-24 academic year, the Board will receive monthly updates from a designated school. Mrs. Karen Phillips, Principal at Cumberland Academy, will present information.

**B. Neola Policy Updates – First Reading**

Information regarding the proposed updates to the Neola policies is included in the board packet. This is a first reading, so no vote is necessary. The Neola policies will be brought back for a second reading and approval in November.

***1521/3121/4121 – Personal Background Checks, References, and Mandatory Reporting***

***2221 – Mandatory Curriculum***

***2414 – Reproductive Health and Family Planning and Human Sexuality***

***2416 – Student Privacy and Parental Access to Information***

***2510 – Adoption of Curricular Materials***

***2520 – Selection of Curricular Materials, School Library Materials, and Equipment***

***3120.02 – Adjunct Teachers***

***3220.01 – Teacher Appreciation Grants***

***5710 – Student Complaints***

***5720 – Student Activism***

***6152 – Student Fees and Charges***

***9130 – Public Complaints and Concerns***

***9700 – Relations with Special Interest Groups***

Yellow Reference Page \_\_\_\_\_

**C. Adoption of 2024 Budget, Capital Projects Plan, and School Bus Replacement Plan**

The 2024 budget materials were previously provided, and a public hearing was held on Thursday, September 14, 2023. Your approval of the budget and plans is recommended.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**D. 2024-25 CCS School Calendar**

Information is included in the board packet regarding the 2024-25 School Calendar. Your approval of the calendar is recommended.

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Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**E. Summer of Learning Grant Request**

Dianna Knox, Technology Instructional Specialist, is requesting permission to apply for the Summer of Learning Grant. The goal of this grant is for the district to host a Summer of Learning Conference in 2024 offering opportunities for our teachers, and those in surrounding districts, to connect with innovative, technology-enhanced pedagogy related to Universal Design for Learning and Accessibility, Science of Reading, Integrated STEM Standards, Academic Recovery, as well as Designing Virtual and Blended Learning Experiences. Your approval is recommended.

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Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**F. Duke Energy Foundation Grant**

In an effort to duplicate the positive results we are experiencing with "Journey", our therapy dog located at Van Buren Elementary School, we are requesting to apply for a Duke Energy Foundation grant to fund the cost of a therapy dog and the therapy dog's training at East Side Elementary School. Research has shown that the presence of a therapy dog in school settings results in physical, social, cognitive, and mental health benefits for both students and staff. Your approval is recommended.

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Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**G. Supplemental Payment Resolution**

A supplemental payment resolution developed by Attorney Michelle Cooper is included in the board packet. The resolution also addresses supplemental payment in the form of a stipend each school year in the sum of \$500 to teachers who possess a content area master’s degree, in accordance with 511 IAC 10.1-1-1(9). This resolution was discussed as part of the collective bargaining process. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**H. Consideration to Approve Settlement Agreement and Release**

Information regarding Settlement Agreement and Release that resolves Article 7 Hearing No. HR-106-2023 was presented in executive session. Your approval of the agreement is recommended.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**I. Request to contract Jeff Fritz as a School Safety Consultant**

Information regarding the request to contract Jeff Fritz as a consultant for school safety is included in the board packet. Your approval of the safety consultant agreement is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**J. Request to Submit Grant Applications**

Information from Kathy Knust, Curriculum and Grants Coordinator, is included in the board packet regarding the request for permission to submit grant applications for the Indiana Department of Education – K-12 Robotics Competitive Grant, Indiana Department of Education – K-3 Science of Reading Competitive Grant, and the Wabash Valley Community Foundation Grant. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**VII. Board Member Comments**

**VIII. Future Agenda Items**

**IX. Adjournment**